

Montana Local Masters Swimming Committee (MT LMSC)  
Monday, Sept 26, 2022 6 - 7 PM via Zoom

Minutes

1. Welcome – 6:08
2. Roll Call - voting members – **Donn Livoni, president**, Dick Weber, vice president, **Mackenzie Jones, secretary**, **Jeanne Ensign, treasurer**, **Suzette Harkin (Bozeman)**, **Brady Baughman (Missoula Masters)**, **Peggy Stringer (BSMT)**  
Ex-Officio --Non-voting members – Paul Landes, Marcie Bochman, **Josh Hucceby, Susan Hucceby**
3. Treasurers Report – Jeanne
  - a. \$8037 in bank, see attached financial report  
The quarterly LMSC meeting falls the last week of September, so the financial report is through the end of August and does not include delegate expenses for Donn and Jeanne to attend the USMS annual meeting in Denver, Sep 16-18. We budgeted \$1,000 each for 2 people. USMS charges the LMSC \$250 per delegate to cover meals and lodging (1/2 double occupancy room). The LMSC reimbursed airfare, airport parking, mileage to and from home airport, travel lunch to and from. Total LMSC expenses were \$1,606.83. This will show up on the financial statement for our 4<sup>th</sup> quarter meeting in December.
  - a. MSA to approve financial report
5. Old Business -- reports
  - Membership Coordinator – Marcie Bachman
    - 190 members in LMSC. This is an increase from last year.
    - 2021 – 161 members.
  - Top-10/Records – Josh Hucceby
    - Reminder, the Teddy Bear results were not able to be put in because we didn't get a measurement at the bulkhead.
      - Hardin and Great Falls – need to get a measurement before every meet.
    - End of year for Top 10 long-course should be included at the end of the month of September.
  - Sanctions – Jeanne Ensign
    - USMS has it on the docket to redo the sanction application software, which will make it an easier process.
    - **We need a new member to take on this role.**
      - Club reps please get the word out.
      - On the job training.
      - Need someone who is good at outreach to the USA Swimming meet host.
  - Coaches – Paul Landes
    - Not much activity since June meeting.

- Webmaster – Mackenzie Jones
    - Updates will be made to the website soon.
    - **We need a new member to take on this role.**
      - Club reps please get the word out.
      - On the job training.
  - Clubs – Peggy (BSMT)
    - Great summer!
    - Kalispell club, Mark Johnson, Swam at Flathead Lake at Poker paddle, Long Bridge Swim with Big Sky members.
    - OWS Clinic was completed in Helena.
    - Adult Learn to Swim was a success, we got in the Helena IR. We added a few members from that program.
    - More people are joining regularly.
  - Brady (MMMT)
    - Masters started back up at the YMCA, practice Mon and Weds.
    - More people are coming out because we changed the time to 6-8 pm. We have people swimming with us that are at all abilities.
    - The GRIZ pool has limited lifeguards so limited hours right now.
    - Some swimmers did open water swims over the summer.
    - Some longer swims are planned for this coming summer.
    - 5 members who were registered in 2021.
    - 17 people are coming to practice, let's get them registered.
  - Suzette (BOZE)
    - Bozeman doesn't have an indoor pool right now.
    - They hope to open the Swim Center indoor pool (50 m) in later October.
    - There is only an outdoor pool and it is getting too cold.
    - There is no lobbying opportunity through the club, but the kids Barracuda club goes to the City Commissioner meetings every time.
    - Donn offered to provide support by attending meetings or writing a letter to the City Commissioner.
6. Old Business – Information & discussion
- LMSC's board member transition procedure– Mackenzie
    - Mackenzie will create a template.
      - Clear roles and responsibilities tailored to Montana for the 4 elected officers, representatives from the 5 largest clubs (3 clubs), and Exo-officio positions (appointed positions).
      - The bylaws don't include these descriptions because the USMS website.
      - Then each board member can make edits to tailor the description.
      - It will also include time commitment and training needs.

- This document should include clear expectations, time commitment, new member training plan, and end of term cessation plan.
  - This is necessary for the appointed positions, especially.
7. New Business – Information, Discussion, Action
- Level I & II Coaches and ALTS training – Oct. 29 & 30 in Hood River, OR
  - Level II Coaches training, San Jose, CA Dec.3 – Suzette and Kris
    - Registration for Level 1 - \$150/person
    - Registration for Level 2 - \$125/person .
    - Room – approx. \$180 x 2 nights (shared room) = \$180/person.
    - Flight - \$350/person.
    - Total expenses for attaining Level I and II Coaches training = \$750/person.
    - Past practice of reimbursing registration fees = Scholarship of \$275 in addition to registration.
    - MSA to reimburse Suzette and Kris up to \$400 expenses incurred for getting Level 1 and 2 certifications in San Jose, CA in December.
  - Annual Meeting Report – Donn & Jeanne
    - 235 delegates attended in total, about 180 delegates attended in person in Denver at the Westin Hotel. Friday – Sunday. Excellent conversation, networking, and program.
    - The national office prepares the budget for USMS and made a 3 year projection. They project that by 2025 there will be a dues increase and a membership increase that will help us breakeven.
      - 60,000 members for 2023
      - 65,000 members for 2025
      - \$10 increase for registration with a \$5 discount for those that register before December 31, 2022.
      - Fee is up for clubs and workout groups - \$65 until November 1<sup>st</sup>, and then goes up to \$70.
        - Peggy is proposing to the Big Sky club that they pay their workout group registration fee.
      - LMSC will continue to get 20% - \$13-14 respectively.
    - Approved \$20 One Event Fee for a non member to participate in sanctioned events. The fee has been proposed to remain the same for 2023 and 2024.
  - 2023 LMSC Member Rebate
    - Rebate for all members from the LMSC
    - MSA to offer the rebate program again
    - LMSC hopes to get a jump start on this again this year.
  - 2023 LMSC Budget Requests – by Nov. 30.
    - If you have any requests, send to Jeanne Ensign [jeanne@raincity.com](mailto:jeanne@raincity.com)
  - 2023 State Meet & Annual Meeting
    - **We need a meet director, officials, and date**

- Butte is available for the meet in 2023.
  - Suzette and Peggy will start to look for meet director and finalize the meet location.
  - Ideally the date will be late March/early April.
8. Other Business
  9. Adjournment – 7:07 PM

Next BOD Meeting – Sunday, Dec. 18<sup>th</sup> 6PM

09/25/22

**Montana Masters Swimming**  
**Balance Sheet Prev Year Comparison**  
**As of August 31, 2022**

	<u>Aug 31, 22</u>	<u>Dec 31, 21</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>First Interstate Bank</b>	8,738.69	9,819.54	(1,080.85)
<b>Total Checking/Savings</b>	<u>8,738.69</u>	<u>9,819.54</u>	<u>(1,080.85)</u>
<b>Total Current Assets</b>	<u>8,738.69</u>	<u>9,819.54</u>	<u>(1,080.85)</u>
<b>TOTAL ASSETS</b>	<b><u>8,738.69</u></b>	<b><u>9,819.54</u></b>	<b><u>(1,080.85)</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Equity</b>			
<b>Unrestricted Net Assets</b>	9,819.54	9,399.74	419.80
<b>Net Income</b>	<u>(1,080.85)</u>	<u>419.80</u>	<u>(1,500.65)</u>
<b>Total Equity</b>	<u>8,738.69</u>	<u>9,819.54</u>	<u>(1,080.85)</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>8,738.69</u></b>	<b><u>9,819.54</u></b>	<b><u>(1,080.85)</u></b>

**Montana Masters Swimming**  
**Profit & Loss Budget vs. Actual**  
 January through August 2022

	<u>Jan - Aug 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Individual Registrations	1,695.60	2,160.00	(464.40)
One Event Fees, Net	0.00	0.00	0.00
Club & Workout Group Registrati	24.00	72.00	(48.00)
Member Contributions	189.00	120.00	69.00
<b>Total Income</b>	<u>1,908.60</u>	<u>2,352.00</u>	<u>(443.40)</u>
<b>Expense</b>			
Board & Annual Mtg Costs	112.60	0.00	112.60
Coaches Clinics / Expenses	0.00	450.00	(450.00)
Meet / Event Expense	0.00	800.00	(800.00)
Member Registration Rebates	852.00	960.00	(108.00)
Miscellaneous	20.00	50.00	(30.00)
NW Zone Swimer Surcharge	0.00	70.00	(70.00)
Office Expense	199.91	30.00	169.91
Officials	0.00	100.00	(100.00)
Relay 2022	1,010.05	1,200.00	(189.95)
Rule Books	0.00	30.00	(30.00)
Sanction Fees, Pool	200.00	200.00	0.00
USMS Annual Meeting	0.00	2,000.00	(2,000.00)
Website	0.00	0.00	0.00
<b>Total Expense</b>	<u>2,394.56</u>	<u>5,890.00</u>	<u>(3,495.44)</u>
<b>Net Ordinary Income</b>	(485.96)	(3,538.00)	3,052.04
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Meets, LMSC-Hosted Income	1,840.00	0.00	1,840.00
Meets, LMSC-Hosted Expense	(2,434.89)	0.00	(2,434.89)
<b>Total Other Income</b>	<u>(594.89)</u>	<u>0.00</u>	<u>(594.89)</u>
<b>Net Other Income</b>	<u>(594.89)</u>	<u>0.00</u>	<u>(594.89)</u>
<b>Net Income</b>	<u><b>(1,080.85)</b></u>	<u><b>(3,538.00)</b></u>	<u><b>2,457.15</b></u>

**Montana Masters Swimming**  
**Profit & Loss Prev Year Comparison**  
 January through August 2022

	Jan - Aug 22	Jan - Aug 21	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Individual Registrations	1,695.60	1,227.60	468.00
Club & Workout Group Registrati	24.00	12.00	12.00
Member Contributions	189.00	60.00	129.00
<b>Total Income</b>	<b>1,908.60</b>	<b>1,299.60</b>	<b>609.00</b>
<b>Expense</b>			
Board & Annual Mtg Costs	112.60	0.00	112.60
Coaches Clinics / Expenses	0.00	563.96	(563.96)
Member Registration Rebates	852.00	612.00	240.00
Miscellaneous	20.00	20.00	0.00
Office Expense	199.91	4.99	194.92
Relay 2022	1,010.05	0.00	1,010.05
Rule Books	0.00	16.00	(16.00)
Sanction Fees, Pool	200.00	50.00	150.00
Website	0.00	105.85	(105.85)
<b>Total Expense</b>	<b>2,394.56</b>	<b>1,372.80</b>	<b>1,021.76</b>
<b>Net Ordinary Income</b>	<b>(485.96)</b>	<b>(73.20)</b>	<b>(412.76)</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Meets, LMSC-Hosted Income	1,840.00	0.00	1,840.00
Meets, LMSC-Hosted Expense	(2,434.89)	0.00	(2,434.89)
<b>Total Other Income</b>	<b>(594.89)</b>	<b>0.00</b>	<b>(594.89)</b>
<b>Net Other Income</b>	<b>(594.89)</b>	<b>0.00</b>	<b>(594.89)</b>
<b>Net Income</b>	<b>(1,080.85)</b>	<b>(73.20)</b>	<b>(1,007.65)</b>

**Montana Masters Swimming**  
**Transaction Detail by Account**  
 June through August 2022

Type	Date	Num	Name	Memo	Debit	Credit
<b>First Interstate Bank</b>						
Check	6/10/2022	1085	U.S. Masters Swimming	Registration, sanctions		64.00
Check	6/23/2022	1086	Helena Ridley Masters	#1074 Replacement		36.00
Genera...	6/23/2022		Helena Ridley Masters	Void #1074	36.00	
Deposit	7/8/2022		U.S. Masters Swimming	Registration	60.00	
Deposit	8/12/2022		U.S. Masters Swimming	Registration	51.60	
Total First Interstate Bank					147.60	100.00
<b>Individual Registrations</b>						
Check	6/10/2022	1085	U.S. Masters Swimming	3 @ \$12		36.00
Deposit	7/8/2022		U.S. Masters Swimming	5 @ \$12		60.00
Deposit	8/12/2022		U.S. Masters Swimming	3 @ \$12		36.00
Deposit	8/12/2022		U.S. Masters Swimming	2 @ \$7.80 Year Plus		15.60
Total Individual Registrations					0.00	147.60
<b>Member Registration Rebates</b>						
Check	6/23/2022	1086	Helena Ridley Masters	#1074 Replacement	36.00	
Genera...	6/23/2022		Helena Ridley Masters	Void #1074		36.00
Total Member Registration Rebates					36.00	36.00
<b>Sanction Fees, Pool</b>						
Check	6/10/2022	1085	U.S. Masters Swimming	SCY Champs	50.00	
Check	6/10/2022	1085	U.S. Masters Swimming	Boze Smiles May Classic	50.00	
Total Sanction Fees, Pool					100.00	0.00
<b>TOTAL</b>					<b>283.60</b>	<b>283.60</b>