

Montana Local Masters Swimming Committee (MT LMSC)

Monday, March 21, 2022 6 PM via Zoom

Minutes

1. Welcome
2. Roll Call
 - a. voting members – **Jeanne Ensign**, treasurer, **Dick Weber**, vice president, Mackenzie Jones, secretary, **Donn Livoni**, president, **Suzette Harkin** (Bozeman), **Brady Baughman** (Missoula Masters), **Peggy Stringer** (BSMT)
 - b. Ex-Officio --Non-voting members – Janelle Munson-McGee, **Paul Landes**, **Marcie Bochman**
3. Treasurers Report – Jeanne
 - a. This report can be found at the end of these minutes.
 - b. Highlights:
 - i. \$9,993 in the bank
 - ii. We are under budget for everything
 - iii. Net Income in 2022 of \$173
 - c. Approval: M (Dick) /S (Suzette) /A (6 approve)
4. Old Business -- reports
 - Membership Coordinator – Marcie Bachman
 - 148 members in 2022
 - Newsletter about the State Meet and what it takes to be a timer will be sent out after the meeting. This was created by Peggy Stringer.
 - Top Ten/Records – Donn Livoni
 - Replacement for this leadership position needed.
 - Records position – work is completed after each meet.
 - Top 10 position – work is completed 3 times a year.
 - Donn updated the records from the January Kalispell Meet. Those have been posted.
 - Sanctions – Jeanne Ensign
 - Dual Sanctioned meet occurred in January – Kalispell meet.
 - State Meet has been sanctioned.
 - If you want to sanction a meet, it is encouraged that you start the process a couple months ahead of the meet date.
 - Coaches – Paul Landes
 - Donn has notes from the USMS Relay Conference. He will type it up or call Paul to share ideas for LMSC coaches.
 - Webmaster – Janelle/Mackenzie
 - Message from Mackenzie: If you'd like me to add something to the website, please email me with the subject line "Website Additions by XX Date". I am not able to update the website daily, but will try

to make edits once a week (probably Sunday evening) if I have requests.

- Club and Workout Group reports
 - Big Sky Masters – Peggy
 - Two newsletters have been posted in 2022, one in February and one in March. Paul will start posting workouts on the website soon.
 - Hoping to have an open water swim clinic near Helena in the later spring/early summer.
 - Missoula workout group has 4 members.
 - Hamilton workout group has about 7 members.
 - Helena Ridley - Peggy
 - Hosted a start and turn clinic with Sam King at the Helena YMCA.
 - Helena swimmers are being encouraged to attend the state meet and if they cannot swim, then they are signing up to be timers.
 - Peggy and Paul coach 5 days a week on deck and it is a successful program.
 - Peggy and Paul are intentional about getting to know their swimmers and making them feel included. They have about 40 swimmers.
 - FLOWS – Peggy
 - They had a meet in January and had captured multiple Top 10 records.

5. Swim meets

- State Meet & Annual meeting, Butte – Donn
 - 18 people currently signed up. The board discussed whether a low registration rate made it worth having the event. No matter how many swimmers, the base fee would be \$2200. There was support to continue to have the meet for the following reasons: 1) people often sign up late, this has happened before and an additional 30 people came through at the last minute, 2) The Butte YMCA has closed their pool for this event and it would be hard to get the word out that it is reopened during those times, 3) lots of beginner swimmers are looking forward to this meet, 4) the annual meeting will occur Friday night after all events are done, and 5) this is a social event and that's important for our Master's Group.
 - Annual Meeting will be at Silver Bow Pizza in Butte after the Friday night events. Scheduled to start at 7:00 PM. All are invited.

- This is rather late for those helping with the meet. It was recommended that the meeting happen mid-day on Saturday in future years.
 - Peggy brought up providing snacks and water for the volunteers. Donn agreed that would be good and the LMSC would reimburse Peggy and Susan Huckaby for those efforts.
- 6. New Business – Information & discussion
 - 2022 Volunteer Relay Report – Mackenzie & Donn
 - Mackenzie provided a report. This will be discussed at the next board meeting since she is absent. She attended sessions that focused on growing your LMSC and supporting your Clubs.
 - Donn believed the conference was well done. There were a good amount of breakout sessions and opportunity for networking. There was a keynote speech by Olympic Gold Medalist Nathan Adrian. Donn attended multiple sessions focused on coaches. He will share the information with Paul Landes, the Coaches Chair.
 - Donn’s biggest takeaway – the coach-swimmer relationship is so important for making people feel welcome. It is important for the coach to get to know their swimmers and their goals. Also supporting social events and community service events that includes everyone on the team.
- 7. Other Business
- 8. Adjournment – 6:48 PM MT

Next BOD Meeting – Annual Meeting April 8 & June TBA

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Montana Masters Swimming
Balance Sheet Prev Year Comparison
As of February 28, 2022

	<u>Feb 28, 22</u>	<u>Dec 31, 21</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
First Interstate Bank	9,993.11	9,819.54	173.57
Total Checking/Savings	<u>9,993.11</u>	<u>9,819.54</u>	<u>173.57</u>
Total Current Assets	<u>9,993.11</u>	<u>9,819.54</u>	<u>173.57</u>
TOTAL ASSETS	<u>9,993.11</u>	<u>9,819.54</u>	<u>173.57</u>
LIABILITIES & EQUITY			
Equity			
Unrestricted Net Assets	9,819.54	9,399.74	419.80
Net Income	173.57	419.80	(246.23)
Total Equity	<u>9,993.11</u>	<u>9,819.54</u>	<u>173.57</u>
TOTAL LIABILITIES & EQUITY	<u>9,993.11</u>	<u>9,819.54</u>	<u>173.57</u>

Montana Masters Swimming
Profit Loss Budget vs. Actual
January through February 2022

	<u>Jan - Feb 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Individual Registrations	1,044.00	2,160.00	(1,116.00)
One Event Fees, Net	0.00	0.00	0.00
Club Workout Group Registrati	12.00	72.00	(60.00)
Member Contributions	160.00	120.00	40.00
Total Income	<u>1,216.00</u>	<u>2,352.00</u>	<u>(1,136.00)</u>
Expense			
Coaches Clinics / Expenses	0.00	450.00	450.00
Meet / Event Expense	0.00	800.00	800.00
Member Registration Rebates	468.00	960.00	(492.00)
Miscellaneous	20.00	50.00	(30.00)
NW Zone Swimer Surcharge	0.00	70.00	(70.00)
Office Expense	199.91	30.00	169.91
Officials	0.00	100.00	100.00
Relay 2022	376.20	1,200.00	823.80
Rule Books	0.00	30.00	(30.00)
Sanction Fees, Pool	50.00	200.00	(150.00)
USMS Annual Meeting	0.00	2,000.00	(2,000.00)
Website	0.00	0.00	0.00
Total Expense	<u>1,114.11</u>	<u>5,890.00</u>	<u>4,775.89</u>
Net Ordinary Income	101.89	3,538.00)	3,639.89
Other Income/Expense			
Other Income			
Meets, LMSC Hosted Income	80.00	0.00	80.00
Meets, LMSC Hosted Expense	(8.32)	0.00	(8.32)
Total Other Income	<u>71.68</u>	<u>0.00</u>	<u>71.68</u>
Net Other Income	71.68	0.00	71.68
Net Income	<u><u>173.57</u></u>	<u><u>3,538.00</u></u>	<u><u>3,711.57</u></u>

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Montana Masters Swimming
Profit & Loss Prev Year Comparison
 January through February 2022

	Jan - Feb 22	Jan - Feb 21	\$ Change
Ordinary Income/Expense			
Income			
Individual Registrations	1,044.00	600.00	444.00
Club Workout Group Registrati	12.00	0.00	12.00
Member Contributions	160.00	60.00	100.00
Total Income	1,216.00	660.00	556.00
Expense			
Member Registration Rebates	468.00	348.00	120.00
Miscellaneous	20.00	20.00	0.00
Office Expense	199.91	4.99	194.92
Relay 2022	376.20	0.00	376.20
Rule Books	0.00	16.00	16.00
Sanction Fees, Pool	50.00	0.00	50.00
Total Expense	1,114.11	388.99	725.12
Net Ordinary Income	101.89	271.01	(169.12)
Other Income/Expense			
Other Income			
Meets, LMSC Hosted Income	80.00	0.00	80.00
Meets, LMSC Hosted Expense	(8.32)	0.00	(8.32)
Total Other Income	71.68	0.00	71.68
Net Other Income	71.68	0.00	71.68
Net Income	173.57	271.01	(97.44)

Montana Masters Swimming
General Ledger
As of February 28, 2022

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
First Interstate Bank					9,819.54
1/10/2022	U.S. Masters Swimmi...	Registration	745.00		10,564.54
2/2/2022	Mackenzie Jones	Reimb airfare Relay 2022		376.20	10,188.34
2/7/2022	Flathead Lake Open ...	2022 rebates		120.00	10,068.34
2/7/2022	Helena Ridley Masters	2022 rebates		144.00	9,924.34
2/7/2022	Jeanne Ensign	MISS 2022 rebate		12.00	9,912.34
2/7/2022	Big Sky Montana Ma...	2022 rebates		24.00	9,888.34
2/7/2022	Bozeman Masters	2022 rebates		60.00	9,828.34
2/7/2022	Donn Livoni	2022 rebate		12.00	9,816.34
2/7/2022	Bert Petersen	2022 rebate		12.00	9,804.34
2/7/2022	Camilla Tucker	2022 rebate		12.00	9,792.34
2/7/2022	Bruce Rose	2022 rebate		12.00	9,780.34
2/7/2022	Michael Dougherty	2022 rebate		12.00	9,768.34
2/7/2022	Julie Lamb-Heller	2022 rebate		12.00	9,756.34
2/7/2022	Jon Jourdonnais	2022 rebate		12.00	9,744.34
2/7/2022	Samuel Neff	2022 rebate		12.00	9,732.34
2/7/2022	Suzette Harkin	2022 rebate		12.00	9,720.34
2/8/2022	U.S. Masters Swimmi...	Registration	421.00		10,141.34
2/9/2022	Montana Secretary of...	2022 Annual Registration		20.00	10,121.34
2/16/2022	Harland Clarke	New Check order		44.39	10,076.95
2/19/2022	Donn Livoni	Reimb Zoom license		155.52	9,921.43
2/28/2022	Club Assistant	Champs	71.68		9,993.11
Total First Interstate Bank			1,237.68	1,064.11	9,993.11
Payroll Liabilities					0.00
Total Payroll Liabilities					0.00
Opening Balance Equity					0.00
Total Opening Balance Equity					0.00
Perm. Restricted Net Assets					0.00
Total Perm. Restricted Net Assets					0.00
Retained Earnings					0.00
Total Retained Earnings					0.00
Temp. Restricted Net Assets					0.00
Total Temp. Restricted Net Assets					0.00
Unrestricted Net Assets					9,819.54
Total Unrestricted Net Assets					9,819.54
Individual Registrations					0.00
1/10/2022	U.S. Masters Swimmi...	55 @ \$12		660.00	(660.00)
2/8/2022	U.S. Masters Swimmi...	32 @ \$12		384.00	1,044.00
Total Individual Registrations			0.00	1,044.00	1,044.00
One Event Fees, Net					0.00
Total One Event Fees, Net					0.00
Club Workout Group Registrati					0.00
2/8/2022	U.S. Masters Swimmi...	1 @ \$12 WOG		12.00	(12.00)
Total Club Workout Group Registrati			0.00	12.00	12.00
Member Contributions					0.00
1/10/2022	U.S. Masters Swimmi...	Registration		85.00	85.00
2/8/2022	U.S. Masters Swimmi...	Registration		75.00	(160.00)
Total Member Contributions			0.00	160.00	160.00
Awards					0.00
Total Awards					0.00
Board Costs					0.00
Total Board Costs					0.00
Coaches Clinics / Expenses					0.00
Total Coaches Clinics / Expenses					0.00

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General Ledger
As of February 28, 2022

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Covid-19 Relief Fund Grants					0.00
Total Covid-19 Relief Fund Grants					0.00
LMS Leadership Summit					0.00
Total LMS Leadership Summit					0.00
Meet / Event Expense					0.00
Total Meet / Event Expense					0.00
Member Registration Rebates					0.00
2/7/2022	Flathead Lake Open ...	2022 rebates	120.00		120.00
2/7/2022	Helena Ridley Masters	2022 rebates	144.00		264.00
2/7/2022	Jeanne Ensign	MISS 2022 rebate	12.00		276.00
2/7/2022	Big Sky Montana Ma...	2022 rebates	24.00		300.00
2/7/2022	Bozeman Masters	2022 rebates	60.00		360.00
2/7/2022	Donn Livoni	2022 rebate	12.00		372.00
2/7/2022	Bert Petersen	2022 rebate	12.00		384.00
2/7/2022	Camilla Tucker	2022 rebate	12.00		396.00
2/7/2022	Bruce Rose	2022 rebate	12.00		408.00
2/7/2022	Michael Dougherty	2022 rebate	12.00		420.00
2/7/2022	Julie Lamb-Heller	2022 rebate	12.00		432.00
2/7/2022	Jon Jourdonnais	2022 rebate	12.00		444.00
2/7/2022	Samuel Neff	2022 rebate	12.00		456.00
2/7/2022	Suzette Harkin	2022 rebate	12.00		468.00
Total Member Registration Rebates			468.00	0.00	468.00
Miscellaneous					0.00
2/9/2022	Montana Secretary of...	2022 Annual Registration	20.00		20.00
Total Miscellaneous			20.00	0.00	20.00
NW Zone Swimer Surcharge					0.00
Total NW Zone Swimer Surcharge					0.00
Office Expense					0.00
2/16/2022	Harland Clarke	New Check order	44.39		44.39
2/19/2022	Donn Livoni	Reimb Zoom license	155.52		199.91
Total Office Expense			199.91	0.00	199.91
Officials					0.00
Total Officials					0.00
Payroll Expenses					0.00
Total Payroll Expenses					0.00
Relay 2022					0.00
2/2/2022	Mackenzie Jones	Reimb airfare Relay 2022	376.20		376.20
Total Relay 2022			376.20	0.00	376.20
Rule Books					0.00
Total Rule Books					0.00
Sanction Fees, Pool					0.00
2/8/2022	U.S. Masters Swimmi...	Teddy Bear Classic 12/11	50.00		50.00
Total Sanction Fees, Pool			50.00	0.00	50.00
Sanction Fees OW					0.00
Total Sanction Fees OW					0.00
USMS Annual Meeting					0.00
Total USMS Annual Meeting					0.00
Website					0.00
Total Website					0.00
Meets, LMSC Hosted Income					0.00
2/28/2022	Stripe /Club Asst	Registration		80.00	(80.00)
Total Meets, LMSC Hosted Income			0.00	80.00	(80.00)

03/16/22

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Meets, LMSC Hosted Expense					0.00
2/28/2022	Stripe /Club Asst	Admin fee	8.32		8.32
Total Meets, LMSC Hosted Expense			8.32	0.00	8.32
No acct					0.00
Total no acct					0.00
TOTAL			<u><u>2,360.11</u></u>	<u><u>2,360.11</u></u>	<u><u>0.00</u></u>