

Montana LMSC Board of Directors Conference Call
Tuesday, December 12, 2017

The meeting was called to order at 7:06 pm

Present were Jeanne Ensign (Chair), Richard Weber (Vice Chair), Edie VanBuskirk (Secretary), Mark Johnston (Club Rep FLOWS), Donn Livoni (Immediate Past President), Libby Snelling (Sanctions) and Sue Falsey (Webmaster)

1. Welcome and Announcements – Jeanne welcomed everyone and they introduced themselves. It was established that a quorum was present. She reminded everyone to remember to renew their registration for 2018 by the end of the year.
2. **MSA to approve Minutes of November 28, 2017.**
3. Treasurer's Report, Keegan. No report, as he was absent from meeting.
4. Consideration of Philip's motion of 11/3/2017 that Bozeman be reimbursed for costs paid to their coaches to attend USMS coaching certifications in Idaho this past season. Phillip had asked prior to sending them. Previous discussion was that clubs rather than the LMSC assume the costs. In 2017 the LMSC reimbursed Donn's Level 3 registration. Phillip asked to have the decision revisited. **After discussion it was MSA to table this until Phillip or a representative of the BOZE club was in attendance.**
5. 2018 Budget: the board discussion included all line items including the following:
 - A. Board members opted to budget for 250 members in 2018, down from 291 in 2016, and 261 in 2017.
 - B. Ask Audrey for an estimate of 2018 costs – primarily envelopes, stamps, and printer toner. Donn asked how many members ask to have cards sent these days as members are able to print their own so there is less cost involved.
 - C. LMSC Stroke Clinics – will roll over \$700 in 2017 budget but not spent. Donn was asked if a clinic could be part of his offering in return for his Level 3 registration reimbursement. He said he would do one in Hamilton if they could get pool space. Several other suggestions were made. If anyone wants to schedule a clinic they should contact Donn or Jeanne. Budgeted amount can be used for travel fees or pool rental. We will put Donn as a contact in the Setting up a Club in the club section of the new website, as that was part of the class work for the Level 3. Where are Donn's reimbursement fees included in the financials? Will ask Keegan. Jeanne noted that we need to revise the Coaching Certification Funding Policy as all travel in the future will be out of state and the policy currently provides only for instate travel. Donn asked if anyone knew who has the underwater camera from several years ago and who owns it, or if we should budget for a new one for clinics. Jeanne will ask Ellen if she knows anything about the old one. We will see if it can be found and at this point not budget for a new one.

- D. In past years, board member registration has been reimbursed as a thank you for volunteer time donated but it has not been done recently. The idea will be brought up at the membership meeting in April.
 - E. Jeanne asked if we should budget for USMS rulebooks for the board. Dick requested one.
 - F. **MSA to approve 2018 budget with a projected loss of \$1,925.** Balance in bank will be about \$8,000 at the beginning of the budget year. See attached budget.
6. Website – Board members had an opportunity to look at the new LMSC website prior to the meeting. Board members said it looks great for the initial start up. Sue welcomes comments that can be emailed to her (MTWebmaster@USMS.org) or to Jeanne (MTChair@USMS.org) for improvements. Matt Miller, Oregon Webmaster, who has been a big help to us noted that the site looked great, but color of lettering could be made more readable. Donn asked if the state meet dates could be shown better. Fix Mark Johnston's name- typo. Sue would like to get swimming-related photos. Club contact information to the rep and to their website if they have one will be shown. Jeanne will contact Emily to ID a KATS rep.
 7. Next Meetings – find a permanent meeting day and set next meetings. Jeanne will contact members individually to find the best meeting times and permanent day in a month in an attempt to set meeting dates farther ahead. Targeted months are February, May, August, and November.
 8. Other- there was no other business!
 9. Meeting Adjourned at 8:20 pm.