

## Montana LMSC

### Board conference call meeting - Sunday, November 27, 2016

The meeting was called to order at 7 pm. Present were Jeanne Ensign (Chair), Phillip Luebke (Top ten recorder), Audrey Wooding (Club rep), Emily VonJentzen (Club rep, coaches chair), Mark Johnston (Club rep) and Donn Livoni (Immediate past chair). Four members were absent. It was established that a quorum was present.

1. The chair welcomed the members to the call.
2. Emily gave a brief update on the state meet that KATS will be hosting in Kalispell March 24-26, 2017. Pool time has been secured, a hotel block has been reserved at \$79 + tax per night and registration will be through Club Assistant. The 2017 NW Zone order of events will be used. The entry is nearly finished and is scheduled to go live January 1, 2017.
3. Audrey has agreed to assume the Registrar position following Christina Angell's resignation. **MSA to appoint Audrey to fill the position of Registrar until the next general or annual meeting of the LMSC.** Anna Lea Matysek, USMS Membership Director, will assist Audrey with the transition. The board thanked Audrey for stepping up. Board members felt that it was fine for Audrey to continue to be the Bozeman club rep to the board until her replacement is found.
4. Treasurer's report: Jeanne (in Keegan's absence) reported that the bank balance is currently \$7,260.78. Funding from the NW Zone to assist MT in sending our at-large delegate to convention did not reimburse 100% of all expenses, which was misunderstood by the chair. She requested that the board approve reimbursement to Emily of \$193.10 that she was out of pocket. At the chair's request to Keegan, the amount has already been paid. **MSA (with one abstention) to approve reimbursement to Emily for \$193.10 for unreimbursed airfare to convention**
5. The resignation last week of our webmaster, Ellen Parchen, led to discussion of what, if anything, we want to do with the MT LMSC website. The website can remain on the Google site until March 2017. Generally we want a site that draws people in and where one can get information easily. A cooperative effort site is okay. Jeanne presented approximate costs that would be incurred if we went to an outside vendor, Club Assistant, to design and maintain a site. The board thought that the best approach would be to find a Webmaster or two or three interested individuals, and work with them to decide how to proceed. They also felt that the less expensive the better. Phil noted that the position doesn't necessarily need to be a member of the board, and in fact might be easier to fill if not. The chair will send an email to the LMSC membership asking for interested individuals to get in touch with her.
6. The 2017 LMSC Leadership Summit will be held in Houston March 10-12 and each LMSC is invited to send their Chair or designee. The LMSC will be responsible for covering the transportation expenses for its Chair (or designee) to attend. USMS will pay for half of the room charge (\$95+tax) and three meals for each participant. The chair noted that airfare (est. \$500) plus ½ the room, and remaining meals would total \$650-700. It was moved (Donn) and seconded (Emily) to budget funds to cover sending an LMSC leader. Discussion followed as to whether we could afford to send a person and still afford to send one or two people to convention in September 2017. The board concluded that they needed to see the 2017 budget as a whole before making a decision. Donn withdrew the motion and Emily the second. The current budget procedure leaves us without an approved budget the first three months of the year since the 2017 budget, for example, is not approved by the membership until the annual meeting March 2017. Jeanne will contact Keegan about getting a draft of the 2017 budget in the next couple of weeks. Emily suggested that we could do an email approval in December.
7. Elections: officers are elected for two-year terms and the next election will be held at the annual meeting in March 2017. The bylaws specify that a nominating committee be appointed at the annual meeting, which means it should have happened in March 2016 and wasn't. In lieu of an appointed nominations committee, Jeanne will initiate discussions with current officers and others then consult with the board in January.
8. Bylaws rewrite: the chair asked for input from the board regarding the optimum size and make-up of the board for the subcommittee working on the rewrite (Donn, Dick, Jeanne). In no particular order:

- a. What is a workable size? Jeanne thought somewhere between 8-12 would be good. Others pointed out that we have several vacancies under our current setup, so we should look at a realistic number that we can draw from our membership of approximately 300.
  - b. The current bylaws include elected officers, immediate past chair, reps from all clubs in good standing and committee chairs as members of the board. The size varies depending on the number of clubs and whether all positions, elected and appointed, are filled.
  - c. The USMS LMSC Standards list mandatory and target officers and appointments but without regard to whether they serve in a board capacity
  - d. Phil questioned why the Top Ten Recorder needed to be a member of the board.
  - e. Donn suggested a board of elected officers (chair, vice chair, secretary, treasurer), immediate past chair, reps from clubs with membership over a certain level (e.g. 20 or 25) and two at-large reps.
  - f. Final 2016 club membership is BOZE 94, FLOW 10, DATS 23, MM 123, MMT 2 and MVAM 3.
  - g. Mark thought that limiting club reps on the board to clubs of a certain size counters our desire to get more individuals involved and would be discouraging to members of the smaller clubs.
  - h. Do committee chairs belong on the board? Phillip noted that some positions might be easier to fill if they were not required to be a board member in addition to doing their specific job. Donn noted that our "committees" are usually a committee of one, the chair.
9. The chair noted that there is a NW Zone conference call December 11<sup>th</sup> at 4 pm. All board members should have received an email from Sally Dillon, NW Zone Chair, and all are welcome to join.
  10. Our next conference call meeting will be in January. Date to be decided by Doodle poll.
  11. The meeting was adjourned at 8:25 pm.
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