

## Meeting of the Montana LMSC Board of Directors

Saturday, May 6, 2017 at the Jeannette Rankin Peace Center, 519 S. Higgins Ave., Missoula, MT

The meeting was called to order at 11:22 a.m. Present were Jeanne Ensign (President), Dick Weber (Vice President), Keegan Witt (Treasurer), Audrey Wooding (BOZE Club Rep. and Registrar), Libby Snelling (Sanctions Chair, ex-officio), Phillip Luebke (Top Ten Recorder, ex-officio), Mark Johnston (FLOW Club Rep.), Glenn DeHekker (MM Club Rep), and Donn Livoni (Immediate Past President). Two club reps were absent, so with a majority of voting members present, a quorum was established.

1. Jeanne welcomed the members and everyone introduced themselves. Jeanne asked for a volunteer to take minutes. Phillip volunteered.
2. **MSA minutes of the January 29, 2017 conference call. MSA minutes of the March 25, 2017 annual meeting of the membership.**
3. **MSA to appoint Edie Van Buskirk as secretary.** Candidates discussed for other vacant positions:
  - a. MMTT Club Rep – Jeanne will contact the club to find out their club rep.
  - b. Coaches Chair - Mark proposed Janelle Higashida from Bozeman. Phillip and Mark will ask Janelle if she is interested. Danielle Antonetti, newly hired coach at the Missoula Y, is another possibility.
  - c. Officials Chair - Donn will get a list of all USA Swimming officials for the state of Montana that we can check against USMS membership for candidates.
4. Orientation: At Jeanne's request, Donn provided an overview of the structure of USMS (USAS, USMS, zones, LMCSs, clubs, and workout groups). At Jeanne's request, Donn provided an overview of the sanctioning process. Jeanne will notify the National Office to update officers listed on LMSC page of USMS website. Jeanne and Donn covered officer and board resources.
5. **MSA to donate \$100 to the Jeannette Rankin Peace Center for the use of their meeting room today.**
6. Evaluation and discussion of our LMSC's compliance with LMSC Standards established by USMS (see LMSC-StandardsEvaluation\_2017-04-14\_MT.xlsx.pdf).
  - a. **MSA to set a policy that a non-budgeted expenditure of \$100-500 requires approval of the President in addition to the Treasurer and a non-budgeted expenditure above \$500 requires Board of Directors approval** (to address standard 2.3.6).
    - i. **MSF amendment to change \$100 to \$0.**
  - b. Extensive discussion about ensuring that sanctioned meets follow USMS rules (Standard 2.4.1).
    - i. **MSA a trial run of assigning a meet observer for the two masters-only sanctioned events this coming year (the Montana SCY state championship and the Flathead Lake Open Water Swim).**
    - ii. **MSA that the observations will be conducted using a checklist approved by the board prior to the event.**
      1. Jeanne will provide the checklists.
  - c. To address standard 3.2.1, Donn volunteered to serve as Officials Chair.
  - d. Regarding standard 3.4.3, Phillip reported that most of our events are dual-sanctioned and the USA-S meet hosts rarely send results to him as required by the sanction. He noted that he used to be able to pull results off of [www.mtswimming.com](http://www.mtswimming.com), but the Montana Local Swimming Committee implemented a policy in the past year or so that results files posted to that website be locked (un-editable) and USMS requires that meet results uploaded to their results database have minors removed from them.
  - e. Regarding standard 3.6.1, Audrey is aware of the standard and will work to process registrations within 14 days.
  - f. Jeanne will contact Chris Stevenson at USMS with requested revisions to our scorecard.
7. SwimMontana.org website: Jeanne reported that Sue Falsey has taken on this project. She is copying the Oregon LMSC's website. They also use WordPress, and Matt Miller, their webmaster, has offered to host our website for free. Sue and Jeanne are going to continue to

**work on content and layout.** Phillip will be granted permission to update the LMSC records. Jeanne hopes to have the website up within a month.

8. Goals and planning for the next year:
  - a. Coaching clinic and coaching scholarships
  - b. Next Board conference calls will be Monday, August 14 and Monday, October 30 at 7 p.m.
  - c. Donn reported that MM is hosting the state meet somewhere, but based on initial discussions with the director of the Grizzly Pool, it may not be in Missoula, due to scheduling conflicts.
  - d. Jeanne reminded everyone that when we communicate with our members through the USMS email tool, the format looks the same, so we need to be clear about who is sending it.
  - e. Jeanne gave all the members of the board the assignment to be thinking about how we can spend our money to the benefit of our members.**
9. Other:
  - a. Donn talked a bit about some of the changes going on nationally with the epostals and asked for feedback.
  - b. Jeanne relayed updates from Emily:
    - i. KATS will be applying for a Swimming Saves Lives Foundation grant for 2018
    - ii. Level III and Adult Learn-to-Swim certification clinics are coming to Missoula in August.

**10. MSA to adjourn at 3:49 p.m.**

*Minutes submitted by Phillip Luebke on May 7, 2017. Motions are in bold. Action items are highlighted in yellow.*